

Mechanical & Electrical Project Engineers

Job Description

Responsible to the Director in charge of the contract(s) to which you are appointed.

Required to take full control of the day to day running of several combined Systems Integration Mechanical Process and Electrical Installation projects.

Responsible for supervising the directly employed tradesmen, labourers and apprentices together with the specialist and trade subcontractors who are employed on number of contracts.

The main role is to effectively plan and control all operations according to the responsibilities defined within our Quality Manuals.

Co-ordinate the various activities of all directly employed tradesmen and labourers, specialist and trade subcontractors and administer site control systems.

Ensure that all plant required on site is used safely and correctly and is immediately off hired when no longer required.

Maintain standards of quality, which are specified and ensure that the appropriate methods of quality controls are implemented on site.

Liase with the Clients representative in the day to day running of the contract works.

The applicant must be prepared to be totally flexible in terms of working patterns which can often demand seven day working.

A full understanding of the CDM Regulations is necessary, as safe working practices are an essential and dominant element of the group culture.

Prepare Risk assessments and Method Statements for all works for submission to the Principle Contractor.

To prepare cost estimates for new works and variations to projects for agreement with the Director prior to presentation to the Client.

Must be PC Literate with Microsoft Office i.e. Outlook, Word & Excel

Pre-plan the labour requirements (liaison with Director) for all projects under your control in advance on a weekly basis.